

Spring Creek Forest Civic Association
Board Meeting
Dec. 19, 2017 7- 8:30pm

AGENDA

1. Call to Order
2. Old Business
Open Motion before the Board -Properly fill current vacancy of President Position (2017)
3. Secretary's Report – Linda McCree
4. Treasurer's & Administrative Assistant's Report – Jim Clancy & Elisa Kaplan
YTD vs. Budget 2017 and overall status
Maintenance Fee collection report – 2017 & 2018 current % collected
Checkbook for month of November 2017
Revision of Budget for 2018
5. Presentation for Lawn Service
6. Committee Reports
Pool, Clubhouse, Grounds – Andi Stakes
Deeds & ACC violations – Jackie Nielsen & Transerve Management
Maintenance – Marty Thomen
Communications – Elisa Kaplan
Security – Stuart Campbell
Social – Jeanna Pagel
7. New Business
2018 Meeting dates
Survey Team & 2018 Survey
Deeds Update Committee Membership
Administrative Assistant job description
8. Seating of the 2018 Board
9. Adjournment
10. Executive Session (sorry, we do have a couple of things that need to quickly be addressed)
Attorney Report
Deed violation updates

Wine and Cheese Social